



Local Government Risk Pool

## Iowa Local Government Risk Pool Commission (“Iowa LGRP”)

Organizational Board Meeting Minutes

October 11, 2019 – 12 pm

1201 63<sup>rd</sup> Street, Des Moines, Iowa, 50311, or via

GoToMeeting - <https://global.gotomeeting.com/join/388390885>

### **GoToMeeting Attendees:**

**Board Members:** Bob Olson (Clarion-Goldfield-Dows CSD), Brian Johnson (Prairie Valley CSD), Travis Fleshner(Union CSD).

**Service Providers:** Jon Muller (ISFIS), Jen Albers (ISFIS), Don Krattenmaker (Wood River Energy), Dave Claypool (Dorsey Law Firm)

*Because of other obligations and the distances that the Board Members would be required to travel, a meeting in person at this time is impractical, and this meeting was conducted by electronic means, as authorized by Section 21.8 of the Iowa Code. Public access to the meeting was provided. The electronic meeting via GoToMeeting was called to order at 12:02 am by Bob Olson.*

**1. Call to Order & Roll Call – Bob Olson**

*Bob called the meeting to order and participants introduced themselves to ensure everyone could hear one another.*

**2. Approval of Minutes from 08/23/2019**

*A motion to approve the minutes of the 8/23/2019 board meeting was made by Brian Johnson. Second by Travis Fleshner. Approved unanimously.*

**3. Participation/Marketing Update – Service Providers**

*Don Krattenmaker and Jen Albers provided an update on recent and planned marketing efforts and shared the newly launched website at [www.iowaLocalGovernmentRiskPool.org](http://www.iowaLocalGovernmentRiskPool.org). Discussion ensued.*

**4. Approval of Applications & Agreements to Join Iowa LGRP 28E, and Participation Agreements**

*A listing of school district Applications & Agreements to Join the Iowa LGRP 28E was presented to the board, along with Participation Agreements for the 2019-20 year. A motion to approve these agreements was made by Brian Johnson and seconded by Travis Fleshner. Approved unanimously. The Board requested Travis execute these Agreements on behalf of the Iowa LGRP.*

**5. Regulatory Update – Jon Muller**

*Jon Muller provided a regulatory update with respect to the State Auditor of Iowa and Iowa Department of Education.*

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#### 6. Operational Issues – Jen Albers & Jon Muller

- Approval of Insurance Coverage (D&O and General Liability)  
*The Board reviewed a quote for insurance by provided by Jester Insurance. A motion was made by Travis Fleshner and seconded by Brian Johnson to approve coverage for General Liability and D&O Linebacker. Approved unanimously.*
- Approval of Attorney Representation Letter  
*The Board reviewed an attorney representation letter by the Dorsey Law Firm. Brian Johnson moved approval of the Attorney Representation Letter. Second by Travis Fleshner. Approved unanimously.*
- Approval of Bank Depository & Signatories  
*The Board discussed establishment of a bank depository and related signatories for the account. A motion was made by Brian Johnson to establish a bank account at Wells Fargo Bank and authorize Travis Fleshner and Jen Albers (ISFIS) to be signatories on the account. Travis Fleshner Seconded. Approved unanimously.*
- Budget 2019-20 and Cash Flow  
*Jen Albers and Jon Muller presented a draft 2019-20 budget. Discussion ensued and certain category descriptions were edited. Brian Johnson moved approved of the 2019-20 budget as amended. Travis Fleshner seconded. Approved unanimously.*

#### 7. Other Business/Adjourn

*There being no other business, Brian Johnson moved to adjourn and Travis Fleshner seconded. Approved unanimously. Meeting adjourned at 12:48 pm.*

*Minutes respectfully submitted by:*

*Jen Albers, ISFIS, on behalf of Travis Fleshner, Secretary/Treasurer*